

Community Champion Achievement Award Nominations Information Package

Who is eligible to receive the Community Champion Achievement Award?

Any Abbotsford individual, group or organization has achieved National or International honours in various areas of endeavour, or who perform a noteworthy deed. An award may be presented to a family member or representative for someone being honoured posthumously.

The following exceptions apply:

- Current members of Council will not be considered for recognition.
- Groups, organizations or individuals will only be considered for one (1) Award annually.
- The nomination will be rejected if the content or reason for the nomination is profane, vulgar, is offensive or does not meet the criteria set out in Council Policy, C008-09, Civic Recognition..

Nominate Someone for the Community Champion Achievement Award

To nominate an individual for the Community Champion Achievement Award you can use our [online nomination process](#) or you can complete the [PDF](#) form and submit it electronically or by mail to the City Clerk's Office.

How do I write a compelling nomination?

In order for your nomination to stand out against the many others we receive, you must explain and include evidence and clear examples of what makes your nominee so exceptional. For your reference, attached is a guide on ["How to Write a Compelling Nomination"](#).

Nominations can be made by any individual, group or organization throughout the year.

By regular mail:

Community Champion Achievement Award
City of Abbotsford
32315 South Fraser Way
Abbotsford, BC V2T 1W7

By email: cityclerk@abbotsford.ca

We keep all submitted materials confidential and do not return them.

We may contact you to ask for more information on the person you nominate. Aside from that, you won't hear anything. This ensures the process remains confidential.

Sometimes we receive large amounts of paper to support a nominee. That's why we will sometimes limit the amount of supporting materials accepted as part of the nomination. We hope you understand.