REPORTING INSTRUCTIONS
ACCIDENTAL DISCHARGES TO THE SANITARY SEWER,
STORM SEWER AND RECEIVING ENVIRONMENT

<table>
<tr><th colspan="2">ACCIDENTAL DISCHARGES TO THE SANITARY SEWER:</th></tr>
<tr><td>Volumes <5,000 litres</td><td>1) Collect a minimum of 2 litres of the discharged material and refrigerate. City staff will collect the sample and submit for analysis to a third-party accredited laboratory.

2) Send an email notification of the accidental discharge to the following:
• Ken Dykstra (Wastewater Collections Manager): kdykstra@abbotsford.ca
• Ron Bernier (JAMES Plant Manager): rbernier@abbotsford.ca
• Joe Vurzinger (Utilities Environment Manager): jvurzinger@abbotsford.ca
• Sharon Subido (Utilities Environment Supervisor): ssubido@abbotsford.ca

The email should include the date, time, and duration of the discharge, the substance spilled and amount, and whether the spill has been contained.

3) Complete the Accidental Discharge to the Sanitary Sewer Report Form.</td></tr>
<tr><td>Volumes >5,000 litres</td><td>Follow the instructions above and immediately contact the following:

PRIMARY CONTACTS:
• Ken Dykstra (Wastewater Collections Manager)
Email: kdykstra@abbotsford.ca
Phone: 604-751-0746

• Ron Bernier (JAMES Plant Manager)
Email: rbernier@abbotsford.ca
Phone: 604-626-8519

SECONDARY CONTACT:
• Joe Vurzinger (Utilities Environment Manager)
Email: jvurzinger@abbotsford.ca
Phone: 604-626-9175

For AFTER HOURS EMERGENCIES, call 604-864-5552.</td></tr>
<tr><th colspan="2">ACCIDENTAL DISCHARGES TO THE STORM OR RECEIVING ENVIRONMENT:</th></tr>
<tr><td>Any Volume</td><td>Immediately contact the following:
• PROVINCIAL EMERGENCY PROGRAM
Report a Spill: 1-800-663-3456

• Ken Dykstra (Wastewater Collections Manager)
Email: kdykstra@abbotsford.ca
Phone: 604-751-0746

For AFTER HOURS EMERGENCIES, call 604-864-5552.</td></tr>
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