



Abbotsford Reaching Home Community Advisory Board Meeting

Thursday, February 22, 2023 at 10:30am

In person: Training Room, Matsqui Centennial Auditorium
32315 South Fraser Way, Abbotsford

MINUTES

Voting Members Present: M. Brown, C. Gauthier, D. Halber, L. Levy, M. Loewen, E. Van Egmond, J. Wegenast, P. Wells

Regrets: J. Pandher, C. Silver, F. Tick, M. Puffer

Non-voting Members Present: K. Munne (INFC), M. Sikora, G. McMahon, A. Koslowsky, D. Murphy

1. Call to Order

- a. The meeting was called to order at 10:35 am
- b. Introductions
- c. Conflict of Interest for this meeting was reviewed. Members will leave the room and then be called back in when appropriate.

2. Adoption of Minutes of the Abbotsford Community Advisory Board Committee October 25, 2023 meeting

MOTION: That the Community Advisory Board adopt the October 25, 2023, CAB meeting minutes as presented.

Moved by J. Wegenast, seconded by Matt Loewen.

CARRIED

3. CE update

Mike S. provided update

- a. 2023-24 Additional Winter funding - \$514,288
 - Contracting is complete and sub-projects are running
- b. 2024-26 Reaching Home contract amendment
 - Waiting to receive final version for signatures
- c. Terms of Reference
 - Updated version was distributed to CAB in the meeting package.

MOTION: That the Community Advisory Board approve the Terms of Reference as presented, and recommend it be presented to Abbotsford City Council for final approval.

Motion was moved by L. Levy, seconded by E. Van Egmond.

CARRIED

4. 2024-26 Call for Proposals Recommendations

Mike S. led discussion

- a. Overview of process
 - Opened December 20, 2023 and closed January 23, 2024
 - Nineteen applications received for a total of \$9,797,057
 - Total funding available = \$2,000,000
- b. 2024-26 Funding of \$3,019,522 - breakdown per year:
 - \$450,000 Housing Services
 - \$450,000 Prevention and Shelter Diversion
 - \$161,531 Coordination of Resources and Data Collection
 - \$151,304 Coordinated Access (INFC allocated more funds for this for 2024-26)
 - \$196,925 Administration
 - Total = \$1,509,761 per year**
- c. Overview of CFP review process given
 - CE staff did initial review of proposals
 - 3 external reviewers (CAB members) reviewed proposals independently
 - February 14 review meeting - CE staff and external reviewers finalized recommendations to bring to CAB
- d. Conflicts of Interest for CAB members present
 - Leonard Levy – Lookout Housing and Health Society applications
 - Jesse Wegenast – MCC application

(Leonard recused self and stepped out of meeting)
- e. Capital Applications
 - Summary given of applications received
 - Recommendations reviewed
 - Discussion
 - Lookout Housing and Health Society, Centre Street – request additional quotes as part of due diligence process.

MOTION: That the Community Advisory Board approve the following proposed capital projects be presented to Abbotsford City Council for final approval for amounts requested:

1. Lookout Housing and Health Society - Centre Street Repairs and Renovations: \$54,400
2. Lookout Housing and Health Society - Sea-Can Shelter Storage Solution: \$32,672

Motion was moved by C. Gauthier, seconded by D. Halber.

CARRIED

- f. Housing and Support Services
 - Summary given of applications received
 - Recommendations reviewed

MOTION: That the Community Advisory Board approve the following proposed Housing and Support Services project be presented to Abbotsford City Council for final approval for amounts requested:

1. Raven's Moon Resource Society - Supportive Housing Program: \$600,090

Motion was moved by C. Gauthier, seconded by J. Wegenast.

CARRIED

(Jesse recused self and stepped out of meeting)



- g. Prevention and Support Services
 - Summary of applications received
 - Recommendations reviewed

MOTION: That the Community Advisory Board approve the following proposed Prevention, Shelter Diversion and Support Services project be presented to Abbotsford City Council for final approval for amounts requested:

1. CEDAR Outreach Society of BC: \$900,000
2. Sumas First Nation: \$200,000

Motion was moved by M. Loewen, seconded by M. Brown.

CARRIED
(Leonard returned to meeting)

- h. Coordination of Resources and Data Collection
 - Waiting on additional info from INFC re: Point in Time Count (PiT) expectations and HIFIS requirements as we move closer to implementation before releasing CFP.
 - Current allocations are \$161,531 per year
 - Without knowing needs for PiT and HIFIS, CE recommends holding remaining service funds before releasing elsewhere or for additional CFP
 - Current EWR Coordination comes to end March 31, 2024
 - Consider motion to extend contract for same amount but only for 3 months, while waiting to sort out needs for abovementioned – Currently \$26,000/year or \$6,500/quarter. Current allocations are \$161,531 per year

MOTION: That the Community Advisory Board approval for EWR Coordination, through MCC continue to be funded for an additional 3 months while finalizing CFP for Coordination of Resources and Data Collection, and be presented to City Council for final approval.

Motion was moved by M. Brown, seconded by D. Halber.

CARRIED
(Jesse returned to meeting)

5. Next Steps for CFP

Mike S. provided update

- a. Council approval of recommendations: March 5, 2024
- b. Recommendation letters to be sent to applicants: March 6, 2024
- c. Contracting completed by April 1, 2024

6. Subprojects update

Mike S. provided

- a. 2023-24 Subprojects (includes additional funding):
 - 13 Services
 - 3 Coordination of Resources and Data Collection
 - 7 Capital
 - Project details – see 2022-24 RHA Recommended Projects chart included in the CAB meeting package
- b. Summary of 2023-24 Fiscal Year funds:
(NOTE amounts amended by COA finance staff after CAB meeting)



- Community Plan total subproject budget: ~~\$1,243,071~~ \$1,230,507
- Sub-projects total contracted amounts: ~~\$1,177,518~~ \$1,178,988
- Total unallocated funds: ~~\$65,552~~ \$51,519
- c. Funds have to be allocated, distributed, and spent by subprojects by March 31, 2024
 - In order to distribute funds by deadline, decisions and administrative process must be completed by March 15, 2024 so subprojects can utilize funds by EOY.
 - Discussion
 - Option to upward amend current capital projects that did not get full ask for additional funding
 - Suggestion to upward amend Raven’s Moon current project with remaining unallocated funds as their work has proven to be very effective and successful.
 - Suggestion to fund Fraser Valley Métis Association outdoor kitchen project.

MOTION: That funds be given to Raven’s Moon current project to expend unspent 2023-24 funds.

The motion was made by J. Wegenast, seconded by D. Halber.

CARRIED

7. Infrastructure Canada (INFC)

Kiran M. provided update

- a. Agreement extended for next 2 years: April 1, 2024 – March 31, 2026
- b. Other updates
 - Working to extend to 2028. Senior leadership is meeting to move this forward. No timeline is available.
 - Working to align Reaching Home program with other federal programs. Seems like Reaching Home program will continue.

8. Coordinated Access

none

9. Member Round Table

none

10. Adjournment

The meeting was adjourned at 12:29 pm