

SUBSIDIZED PROGRAM APPLICATION

SECTION 1: What is the City of Abbotsford Subsidized Program?

Full time Abbotsford residents who experience financial barriers to participate in recreation opportunities may apply for the City of Abbotsford Subsidy program which provides admission to any City of Abbotsford indoor facility and a discount for specific programs (as approved by City Council). Please note this process will assess your income eligibility, and can take up to two (2) weeks to process upon submission. Program is valid from **May 1, 2023 - April 30, 2024**.

What is a subsidy? A form of financial support that offers a fee reduction.

SECTION 2: Documents required to qualify

I have provided the following:

Select Yes or No that documents are attached

1. I am a resident of Abbotsford. Please provide proof of Abbotsford residency. Valid residency verification includes: Telephone, hydro or letter from financial institution (Post Office boxes are not eligible).	
2. Photo Identification Government issued Identification (Driver's licence, BC ID or Passport)	<input type="checkbox"/> <input type="checkbox"/>
3. Proof of income - ONE of the following a) 2022 Notice of Assessment of all adults 18yrs and older. Tax Notice Summary is not accepted. (if you do not have, please contact Revenue Canada at 1-800-387-1193) b) Independent Youth Letter - letter from Child & Youth Support Program of British Columbia c) Letter from Archway Community Services for NEW IMMIGRANT RESIDENTS only d) Letter from Registered Social Worker (RSW) Ministry of Social Development and Poverty Reduction	<input type="checkbox"/> <input type="checkbox"/>
4. IF there are children listed on application, you must provide your Canada Child Benefit Notice (CCB) listing the names of all dependent children.(if you do not have, please contact Revenue Canada at 1-800-387-1193)	<input type="checkbox"/> <input type="checkbox"/>

SECTION 3: How do I apply?

Please complete the application and submit copies of all documents required in **Section 2**.

SECTION 4: Where do I submit my application?

Abbotsford City Hall, Parks, Recreation & Culture Department on third floor. Our office is open Monday to Friday 8:30am to 4:30pm. We are closed all statutory holidays.

SECTION 5: What is the low-income cutoff?

*Annual Net Income 2022 Notice of Assessment, line 236	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person+
	\$5,000 - \$20,590	\$25,060	\$31,205	\$38,930	\$44,330	\$49,163	\$53,996

*Net Family/household Income after tax - based on Statistics Canada 2022 Low Income cutoff - statcan.gc.ca

SECTION 6: Application

	First Name	Last Name	M/F	Birthdate MM/DD/YY	PRC Office Use Only
1					
2					
3					
4					
5					
6					
7					
8					

Address		
City		Postal Code
Phone	Cell	E-mail
I confirm that all information given on this form is current, complete and I have fully disclosed my family income. Any previous admission tickets or facility memberships on my account will be removed and a credit will be added to my account if I am eligible.		
Applicant's Signature		Date

For confidential reasons, we do NOT accept FAXED or E-MAILED applications.

Once your application is reviewed, you will receive a letter advising you of your status; if approved, you will receive a letter providing instructions on how to obtain your Subsidy Pass, if denied, you will receive a letter detailing the reason(s) for denial.

Privacy Statement - Personal Information is collected for the administration of Parks, Recreation & Culture Consent to Release Information form as authorized under Section 26 of the Freedom of Information and Protection of Privacy Act. The City of Abbotsford does not use or disclose personal information for purposes other than those for which it was collected, except with the consent of the individual whom the information is about or otherwise in accordance with law. The City of Abbotsford retains personal information only as long as necessary for the purposes of this program and as required under the Act. If you have any questions about the collection and use of your personal information, contact the information & Privacy Coordinator at 604.864.5575 or e-mail foi@abbotsford.ca