

NOMINATION FORM



Community Champion Achievement Award

Nominations can be made by any individual, group or organization throughout the year, and are considered at a Special (closed) meeting.

An award may be presented to a family member or representative for someone being honoured posthumously.

IS YOUR NOMINEE ELIGIBLE?

Any individual, group or organization, who achieve Provincial, National or International honours in various areas of endeavor, or who perform a noteworthy deed is eligible.

Please review and acknowledge the following:

- The Nominee is an Abbotsford individual, group or organization.
- The Nominee has:
 - achieved National or International recognition in a variety of areas, including, but not limited to: academia, sports, arts and culture; or
 - performed a noteworthy deed which is considered a benefit to the community (ie an act of bravery).
- The Nominee is not the same person as the Nominator.
- The Nominee is not a current member of Council.
- The Nominee has not received an award from the City in the past year.

The information on this form is collected in accordance with the *Freedom of Information and Protection of Privacy Act* and will help us to access the eligibility and to notify recipients of the Community Champion Achievement Award. All materials submitted in the Nomination Package become the property of the City of Abbotsford and will not be returned to the Nominator(s) or Nominee.

By submitting this form you are confirming that individuals who have agreed to submit letters in support of this nomination have authorized you to provide their information as disclosed on this form.

The primary nominator will be notified whether Council approves to confer the Community Champion Award upon the Nominee. The City of Abbotsford keeps all nominations confidential to respect privacy and to avoid disappointment if a Nominee is not selected. We ask that Nominators and others involved respect this.

If you have any questions about the collection, use or disclosure of this information, please contact the City Clerk's Office at cityclerks@abbotsford.ca or 604-864-5506.

Nominee Information

Please place the following nomination for consideration of the Community Champion Achievement Award. If choosing to submit hard copy, please print clearly and complete in full.

Gender: Male Female

Mr. Mrs. Miss Ms. Dr.

Prefix	First Name	Last Name (include post nominals where applicable)
Title	Organization	
Apt.	Street Address	
City	Province	Postal Code
Email	Telephone	Cellular
Current Resident, Group or Organization of Abbotsford	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Past Resident of Abbotsford If Yes, please provide dates	<input type="checkbox"/> Yes From:	<input type="checkbox"/> No To:

Area of Endeavour/Field (select all that apply)

- Academia
- Sports
- Arts
- Culture
- Other (please specify): _____

Statement of Nomination

My reasons for making this nomination are (200 words maximum per question)

(Please answer the following questions which are provided to ascertain the eligibility of your nomination. If you intend to print this form and return by mail, please attach your essay answers on a separate sheet of paper. There is a 200 word limit per question.)

Achievements or Accomplishments

1. Please describe what the Nominee has achieved that set her/him apart:

2. Has the Nominee been recognized:

- a) Nationally Yes No
b) Internationally Yes No

If yes, please provide further details on how the Nominee was recognized for that achievement?

3. Has the nominee performed a noteworthy deed which is considered a benefit to the community (ie. act of bravery)

Yes No

If yes, please provide further details.

PRIMARY NOMINATOR AND CONTACT PERSON

Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms	<input type="checkbox"/> Mrs	<input type="checkbox"/> Dr	<input type="checkbox"/> Other
First Name			Last Name		
Telephone Number Residence ()			Mobile ()		
Email Address					
Mailing Address					
City		Province		Postal Code	
I verily believe the information submitted in support of this Community Champion Achievement Award nomination is accurate					
Nominators Signature			Date		

FIRST SUPPORTING NOMINATOR

Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms	<input type="checkbox"/> Mrs	<input type="checkbox"/> Dr	<input type="checkbox"/> Other
First Name			Last Name		
Telephone Number Residence ()			Mobile ()		
Email Address					
Mailing Address					
City		Province		Postal Code	
I verily believe the information submitted in support of this Community Champion Award nomination is accurate					
Nominators Signature			Date		
<input type="checkbox"/> First Supporting Nominator Letter of Support attached					

SECOND SUPPORTING NOMINATOR

Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms	<input type="checkbox"/> Mrs	<input type="checkbox"/> Dr	<input type="checkbox"/> Other
First Name			Last Name		
Telephone Number Residence ()			Mobile ()		
Email Address					
Mailing Address					
City		Province		Postal Code	
I verily believe the information submitted in support of this Community Champion Achievement Award nomination is accurate					
Nominators Signature			Date		
<input type="checkbox"/> Second Supporting Nominator Letter of Support attached					

INSTRUCTIONS

Please ensure the Nomination Package is complete and consists of the following:

- The Nomination Form;
- Statement of Nomination (200 word maximum per question); and
- A letter of support from each of the two (2) Supporting Nominators.

Nomination Packages may also be completed and submitted using the online form available at www.abbotsford.ca/order.

PLEASE SUBMIT TO:

Community Champion Achievement Award
Attention: City Clerk's Office
City of Abbotsford
32315 South Fraser Way
Abbotsford, BC V2T 1W7
Email: cityclerk@abbotsford.ca
Fax: 604-853-1934

For further information, please contact the City Clerk's Office at cityclerk@abbotsford.ca or 604-864-5506

THE ONUS IS ON THE NOMINATOR TO ENSURE THAT THE NOMINATION IS COMPLETE.

The selection process is based on the information specified above and submitted in the Nomination Package. Incomplete Nomination Packages will not be considered. All materials become part of the nomination and thus become the property of the City of Abbotsford and will not be returned. All materials must be received in 8.5 x 11 format. Please, do not send in multiple copies or bound versions. Do not send originals of important or official documents or photographs, as these will not be returned. All materials we receive will be kept confidential but may be disclosed to the Nominee if requested.

We reserve the right to limit the amount of supporting documentation accepted.