

APPLICATIONS WILL BE ACCEPTED
BETWEEN 8:30 AM – 4:00 PM.
Incomplete applications will not be accepted.

City of Abbotsford

DEMOLITION PERMIT APPLICATION

Page 1 of 7

PROPERTY INFORMATION

Civic Address: _____

Legal Description: _____

Value of Construction: \$ _____ Number of Drawings per set: _____

Refund Information For Performance Security Deposit (Please refund deposit to)

Applicant Registered Property Owner Primary Contact Contractor

APPLICANT INFORMATION

The APPLICANT information will be attached to all invoices, payments and refunds. If fees for this permit are to be paid by another party, please inform staff before proceeding and (complete Refund Performance Section above)

Name: _____

Mailing Address: _____

City: _____ Postal Code: _____

Phone: _____ Email: _____

REGISTERED OWNER(S) of the property

Name: _____

Mailing Address: _____

City: _____ Postal Code: _____

Phone: _____ Email: _____

PRIMARY CONTACT INFORMATION *If not the same as applicant

Name: _____

Mailing Address: _____

City: _____ Postal Code: _____

Phone: _____ Email: _____

CONTRACTOR INFORMATION

City of Abbotsford requires that all businesses have a valid City of Abbotsford or Intermunicipal Business Licence.

Name: _____

Business Name: _____

Mailing Address: _____

City: _____ Postal Code: _____

Phone: _____ Email: _____

City of Abbotsford Business Licence #: _____ Intermunicipal: _____

BUILDING PERMITS & LICENCES

604-864-5525

building-info@abbotsford.ca

www.abbotsford.ca



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STRUCTURE TO BE DEMOLISHED — Buildings older than 1990 require a hazardous materials assessment (check ALL applicable boxes)

<u>Type</u>	<u>Sq. Ft.</u>	<u>Year built</u>
<input type="checkbox"/> Residential: _____	_____	_____
<input type="checkbox"/> Accessory Bldg (specify): _____	_____	_____
<input type="checkbox"/> Agricultural Bldg (specify): _____	_____	_____
<input type="checkbox"/> Commercial Bldg (specify): _____	_____	_____
<input type="checkbox"/> Industrial Bldg (specify): _____	_____	_____
<input type="checkbox"/> Institutional Bldg (specify): _____	_____	_____
<input type="checkbox"/> Oil Tank (specify): _____	_____	_____
<input type="checkbox"/> Special Case — Residential use (specify): _____	_____	_____
<input type="checkbox"/> Mobile home Demolition: _____	_____	_____
Moved out of Abbotsford: _____	_____	_____
Moved within Abbotsford: _____	_____	_____

ADDITIONAL INFORMATION (check and complete applicable box)

Development Permit Number _____

Development Variance Permit Number: _____

Rezoning Number: _____

Subdivision Number: _____

The following items must be submitted with your application (incomplete applications will not be accepted):

- Hazardous Materials Assessment (buildings older than 1990)
- Title search (retrieved within the last 30 days)** for each property involved must be submitted with this application, A \$25 fee for document retrieval will be required at the time of issuance if the application does not include this document at time of submission
- Hard copy of legal documents** as well as copies of all covenants, easements and rights-of-way registered on the subject property(ies) as a charge or listed as a legal notation. Note: this does not include mortgages, priority agreements, liens, statutory building schemes, undersurface rights, or assignment of rents)
- BC Company Summary (retrieved within the last 30 days)** (if property owner is an incorporated company or society), A \$20 fee for document retrieval will be required at the time of issuance if the application does not include this document at time of submission
- Site Plan identifying all building(s) and structures on the property and indicating the building(s) or structure(s) that will be demolished.
- Site Profile Questionnaire completed in its entirety

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SITE PROFILE QUESTIONNAIRE FOR DEMOLITION PERMITS

MUST BE COMPLETED IN FULL

New Provincial provisions for contaminated sites have created a system to screen for potentially contaminated sites using Site Profile Forms. This form is being submitted with an application for (please check one):

- Demolition;** no soil disturbance or soil disturbance only incidental to the demolition
- Demolition;** involving soil disturbance beyond that incidental to the demolition

City Staff will review the questionnaire and determine whether a Site Profile Form must be completed. Should you require any further information or clarification please contact Building Permits & Licences at 604-864-5525 or the Ministry of Environment at 1-604-582-5200 www.env.gov.bc.ca/epd/remediation/site_profiles.

SITE INFORMATION

Civic Address _____

Legal Description _____

PRELIMINARY USE ASSESSMENT

Please indicate if there is currently or to the best of your knowledge if there has previously been any use or activity listed below. You must tick "Yes" or "No" for each purpose or activity listed:

<u>Purpose or Activity</u>	YES	NO
A. Chemical industries and activities		
1. adhesives manufacturing or wholesale bulk storage		
2. chemical manufacturing or wholesale bulk storage		
3. explosives or ammunition manufacturing or wholesale bulk storage		
4. fire retardant manufacturing or wholesale bulk storage		
5. fertilizer manufacturing or wholesale bulk storage		
6. ink or dye manufacturing or wholesale bulk storage		
7. leather or hides tanning		
8. paint, lacquer or varnish manufacturing, formulation, recycling or wholesale bulk storage		
9. pharmaceutical products, or controlled substances as defined in the Controlled Drugs and Substances Act (Canada), manufacturing or operations		
10. plastic products (foam or expanded plastic products) manufacturing		
11. textile dyeing		
12. pesticide manufacturing, formulation or wholesale bulk storage		
13. resin or plastic monomer manufacturing, formulation or wholesale bulk storage		
B. Electrical equipment industries and activities		
1. battery (lead acid or other) manufacturing or wholesale bulk storage		
2. communications stations using or storing equipment that contains PCBs		
3. electrical equipment manufacturing, refurbishing or wholesale bulk storage		
4. electrical transmission or distribution substations		
5. electronic equipment manufacturing		
6. transformer oil manufacture, processing or wholesale bulk storage		
7. electrical power generating operations fuelled by coal or petroleum hydrocarbons and supplying electricity to a community or commercial or industrial operation		

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C. Metal smelting, processing or finishing industries and activities		
1. foundries or scrap metal smelting		
2. galvanizing		
3. metal plating or finishing		
4. metal salvage operations		
5. nonferrous metal smelting or refining		
6. welding or machine shops (repair of fabrication)		
D. Mining, milling or related industries and activities		
1. asbestos mining, milling, wholesale bulk storage or shipping		
2. coal coke manufacture, wholesale bulk storage or shipping		
3. coal or lignite mining, milling, wholesale bulk storage or shipping		
4. milling reagent manufacture, wholesale bulk storage or shipping		
5. nonferrous metal concentrate wholesale bulk storage or shipping		
6. nonferrous metal mining or milling		
E. Miscellaneous industries, operations or activities		
1. appliance, equipment or engine repair, reconditioning, cleaning or salvage		
2. ash deposit from boilers, incinerators, or other thermal facilities		
3. asphalt tar roofing manufacture, wholesale storage and distribution		
4. coal gasification (manufactured gas production)		
5. medical, chemical, radiological or biological laboratories		
6. rifle or pistol firing ranges		
7. road salt storage facilities		
8. measuring instruments (containing mercury) manufacture, repair or wholesale bulk storage		
9. dry cleaning facilities or operations and dry cleaning chemical storage		
10. sites which have been or likely have been contaminated by substances migrating from other properties		
11. controlled substances, as defined in the <i>Controlled Drugs and Substances Act</i> (Canada), manufacturing or operations		
F. Petroleum and natural gas drilling, production, processing, retailing and distribution		
1. petroleum or natural gas drilling		
2. petroleum or natural gas production facilities		
3. natural gas processing		
4. petroleum coke manufacture, wholesale bulk storage or shipping		
5. petroleum product, other than compressed gas, dispensing facilities, including service stations and card locks		
6. petroleum, natural gas or sulphur pipeline rights of way excluding rights of way for pipelines used to distribute natural gas to consumers in a community		
7. petroleum product, other than compressed gas, or produced water storage in above ground or underground tanks		
8. petroleum product, other than compressed gas, wholesale bulk storage or distribution		
9. petroleum refining wholesale bulk storage or shipping		
10. solvent manufacturing or wholesale bulk storage		
11. sulphur handling, processing or wholesale bulk storage and distribution		

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G. Transportation industries, operations and related activities		
1. aircraft maintenance, cleaning or salvage		
2. automotive, truck, bus, subway or other motor vehicle repair, salvage or wrecking		
3. bulk commodity storage or shipping (e.g. coal)		
4. dry docks, ship building or boat repair and maintenance, including paint removal from hulls		
5. marine equipment salvage		
6. rail car or locomotive maintenance, cleaning, salvage or related uses including rail yards		
7. truck, rail or marine bulk freight handling		
H. Waste disposal and recycling operations and activities		
1. antifreeze bulk storage or recycling		
2. barrel, drum or tank reconditioning or salvage		
3. battery (lead acid or other) recycling		
4. biomedical waste disposal		
5. bulk manure stockpiling and high rate land application or disposal (nonfarm applications only)		
6. construction demolition material, including without limitation asphalt and concrete, landfilling		
7. contaminated soil storage, treatment or disposal		
8. dredged waste disposal		
9. dry cleaning waste disposal		
10. electrical equipment recycling		
11. industrial waste lagoons or impoundments		
12. industrial waste storage, recycling or landfilling		
13. industrial wood waste (log yard waste, hog fuel) disposal		
14. mine tailings waste disposal		
15. municipal waste storage, recycling, composting or landfilling		
16. organic or petroleum material land spreading (land farming)		
17. sandblasting waste disposal		
18. septic tank pumpage storage or disposal		
19. sewage lagoons or impoundments		
20. hazardous waste storage, treatment or disposal		
21. sludge drying or composting		
22. street or yard snow removal dumping		
23. waste oil reprocessing, recycling or bulk storage		
24. wire reclaiming operations		
I. Wood, pulp and paper products and related industries and activities		
1. particle board manufacturing		
2. pulp mill operations		
3. pulp and paper manufacturing		
4. treated wood storage at the site of treatment		
5. veneer or plywood manufacturing		
6. wafer board manufacturing		
7. wood treatment (antisapstain or preservation)		
8. wood treatment chemical manufacturing, wholesale bulk storage		
9. sawmills		

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EXEMPTION REVIEW

Under certain circumstances, you may be exempt from applying for a site profile even if you answer "yes" in the previous section. Please review and indicate if any of the following apply:

<u>Exemptions Related to the Site</u>	YES	NO
1. A Site Profile that is on file at the Site Registry contains all current information about areas on the site. <i>Please state filing date and file reference number used by Ministry of Environment:</i>		
2. The Regional Manager at the Ministry of Environment has already made a decision in regards to contamination or rehabilitation, such as approval in principle, certificate of compliance, etc. <i>Please attach any correspondence from the Ministry or state the type and the date of the decision, and the Ministry of Environment file reference number:</i>		
3. The site is a Wide Area Site designated by the Regional Manager and an approved remediation plan applies. <i>Please elaborate:</i>		
4. The site has been determined by the Regional Manager at the Ministry of Environment to be contaminated, provided there is no additional or new contamination following such a determination. <i>Please state the date of this determination and Ministry of Environment file reference number:</i>		
5. The site was satisfactorily remediated before April 1, 1997, there is no change in use or activities, and there is no new site contamination. <i>Please provide written confirmation of satisfactory remediation status and Ministry of Environment file reference number.</i>		
<u>Exemptions Related to the Application</u>	YES	NO
1. The application for building demolition is not associated with decommissioning of the site. Please elaborate on the purpose of the application. Attach a separate sheet if required		

DEMOLITION REQUIREMENTS

In addition to the Site Profile requirements, work under a Demolition Permit shall be carried out in the following manner:

- In accordance with WorkSafe BC regulations
- Area shall be fenced off and kept secure until made safe
- All debris shall be disposed of in a legal fashion
- Debris shall not be buried on site
- Show consideration with respect to adjacent properties
- Demolition/construction noise prohibited before 7:00am Monday-Saturday or before 9:00am on Sundays & Statutory holidays, and after 9:00pm any day
- Maintain clean roads and sidewalks at all times
- Book a final inspection when work is completed (area shall be free of all debris)
- Excavated area shall have a slope of 3:1 (horizontal to vertical) and shall remain fenced off
- If area is leveled off, no fence is required

Any contravention of the above requirements may result in fines or legal action under Bylaw 1274-2003

If you have any questions, call the Building Permits & Licences division at 604-864-5525.

The person completing this questionnaire states that the above information is true, based on the person's current knowledge as of the date completed

Signature: _____ Date: _____

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ACKNOWLEDGEMENT OF NOTICE OF COLLECTION OF PERSONAL INFORMATION

Personal information collected within this building permit and application file is collected for the purpose of processing this application and for administration and enforcement. The personal information is collected under the authority of the Local Government Act, the City's bylaws and Section 26 of the Freedom of Information and Protection of Privacy Act (the "Act"). Under the Act, personal information cannot be used or disclosed other than for the purpose for which it was collected, except with the consent of the individual whom the information is about or otherwise in accordance with law.

By initialing this application I hereby consent that all information, including my personal information, within this building permit and application file, may be made available to the public upon request.

Initials of Applicant: _____

If you have any questions about this collection and use of your personal information, contact the Information and Privacy Coordinator at 604-864-5575 or FOI@abbotsford.ca or mail to: City of Abbotsford, 32315 South Fraser Way, Abbotsford BC V2T 1W7

CONSENT TO RELEASE PERSONAL INFORMATION

Pursuant to Section 22 of the Freedom of Information and Protection of Privacy Act, I understand that all information provided to the City of Abbotsford is subject to the provision of the Freedom of Information and Protection of Privacy Act. I consent to the City of Abbotsford releasing my personal information related to this application.

Initials of Applicant : _____

The owner/applicant is responsible for ensuring compliance with the BC Heritage Conservation Act, including steps to determine whether or not a site is an archaeological site. It is against the law to alter an archaeological site without first obtaining a permit to do so from the Archaeology Branch, Ministry of Tourism, Sport and the Arts.

WAIVER, RELEASE AND INDEMNIFICATION AGREEMENT

BY SUBMITTING THIS PERMIT APPLICATION, YOU, OR THE PARTY ON WHOSE BEHALF YOU ACT, ARE GIVING UP CERTAIN LEGAL RIGHTS, INCLUDING THE RIGHT TO SUE, AND ASSUMING CERTAIN OBLIGATIONS, SUCH AS THE OBLIGATION TO INDEMNIFY THE CITY OF ABBOTSFORD

PLEASE READ THE FOLLOWING PROVISIONS CAREFULLY

In consideration and as a condition of the City of Abbotsford (the "City") granting the permit applied for, each of the Owner, the Owner's Authorized Agent (for himself and on behalf of and with instructions from the Owner and any other party on behalf of whom the Authorized Agent acts) and the Applicant (if not Owner of the Owner's Authorized Agent), jointly and severally agree as follows:

Waiver - I/we hereby waive any and all claims whatsoever that I/we may have, or may have in the future, against the City, its directors, officers, elected officials and employees (collectively, the "Releasees") as a result of the issuance of this permit or any work undertaken pursuant to this permit or for any inspection or other action undertaken as a result of this permit, due to any cause whatsoever, including but not limited to negligence or breach of any statutory or other duty of care.

Release - I/we hereby remise, release and forever discharge the Releasees from any and all claims, actions, demands, obligations, liabilities, costs and expenses whatsoever, whether direct or indirect, including without limitation with respect to any damage to person or property, that I/we may suffer or incur, due to any cause whatsoever including negligence or breach of any statutory or other duty of care, as a result of the issuance of this permit or any inspection or action undertaken by the City as a result of this permit..

Indemnity - I/we hereby agree to indemnify and hold harmless the Releasees from and against any and all claims, actions, demands, obligations, liabilities, costs or expenses whatsoever and howsoever arising, including arising out of or with respect to any damage to any person or property incurred by myself, the party for whom I act as agent, or any other party, which may in any way arise or accrue against the Releasees as a result of or incidental to the issuance of this permit.

No Representations, Warranties or Guarantees -The City has not made any representations, warranties or guarantees with respect to any matter relating to this permit or any work to be undertaken pursuant to this permit, including without limitation compliance with City bylaws or any other provincial or federal act or regulation in force in the City. I/we hereby agree that I/we will be solely responsible for ensuring that all work carried out pursuant to this permit is in compliance with all applicable City bylaws and any other provincial or federal act or regulation in force in the City. I/we further agree that I/we do not rely on the City to notify me/ us of any defects in this permit Application or supporting documentation and that any inspection or other actions undertaken by the City are not intended to ensure and will not ensure that any work complies with the applicable City bylaws or any other provincial or federal act or regulation in force in the City.

I agree to conform to all applicable requirements of City of Abbotsford bylaws and all other applicable provincial or federal statutes in force in the City of Abbotsford.

Initials of Applicant: _____

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OWNER'S AUTHORIZATION / ACKNOWLEDGEMENT FORM

City of Abbotsford

BUILDING PERMIT APPLICATION APPENDIX

OWNER'S AUTHORIZATION FORM

Civic Address: _____

Legal Description: _____

This document shall serve to notify the City of Abbotsford that I am/we are the legal owners(s) of the property described above and do authorize the person indicated below (Authorized Agent) to act on my/our behalf on all matters pertaining to any of the Permit Application(s) indicated below for the property described above, including the authority to endorse on my/our behalf application documents.

Name of property owner(s): _____

Mailing Address: _____

City: _____ Postal Code: _____

Email: _____ Fax: _____

Phone (business): _____ Phone (mobile): _____

The following section needs to be completed if the Registered Property Owners are not the applicant for this building permit.

Name of Authorized Agent: _____

Company Name: _____

Mailing Address: _____

City: _____ Postal Code: _____

Email: _____ Fax: _____

Phone (business): _____ Phone (mobile): _____

Description of work: _____

It is understood that until the City is advised in writing that the Authorized Agent no longer acts on behalf of the Owner, the City will deal with the Authorized Agent with respect to all matters pertaining to the Permits referred to in this Authorization Form. I/we hereby authorize the Authorized Agent to act on our behalf in accordance with the terms of this Owner's Authorization Form. This authorization supersedes any previous agent authorization. **Initials of Owner** _____

Signature of owner	Owner's name (print)	Date
Signature of owner	Owner's name (print)	Date
Signature of owner	Owner's name (print)	Date
Signature of owner	Owner's name (print)	Date
Signature of Authorized Agent	Agent's name (print)	Date