

In order to qualify for this program you must be an Abbotsford resident (proof of residency is required) and provide documentation from a medical practitioner confirming permanent disability status.

\*\*\* Important – Please read instructions, criteria and Privacy Statement on page 2 \*\*\*

PLEASE PRINT CLEARLY AND COMPLETE ALL REQUESTED INFORMATION – INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED AND WILL BE RETURNED TO THE APPLICANT.

Name of Applicant: \_\_\_\_\_ Male \_\_\_\_\_ Female  
(Last Name) (First Name)

Birthdate: \_\_\_\_\_ Phone: \_\_\_\_\_  
(Month/day/year) (Home) (Work/Cell)

Address: \_\_\_\_\_ Postal Code \_\_\_\_\_  
(include apartment number)

Signature of Applicant: \_\_\_\_\_  
(Application will not be processed if signature not attached)

**Doctors:** Please ensure all necessary information is included. Once your review is completed and you have provided the necessary authorization and stamp, please return it to the applicant to bring it to City of Abbotsford, City Hall 3<sup>rd</sup> floor, 32315 South Fraser Way.

**\*\*Incomplete applications will not be processed.**

**Please familiarize yourself with the guidelines on the reverse side of this form.**

I authorize that the applicants identified above qualify as having a permanent disability.



Place Your Office Stamp Here

\_\_\_\_\_  
Doctor's Signature Date

\_\_\_\_\_  
Name and Phone Number (Please print)



## What is the PRC Special Needs Access Program?

The City of Abbotsford is committed to providing recreation access to all residents. The Special Needs Access Program provides a 50% discount on recreation centre drop-in admissions and memberships to all individuals who qualify with a permanent disability status as designated by their general practitioner. **Discount does not apply to discounted admissions such as: Twoonie Drop-In.**

**Please note: The Special Needs Access Program cannot be combined with the Parks, Recreation and Culture (PRC) subsidy program.**

Once authorization is received through completion of this application form, individuals with a permanent disability will be contacted and issued a Disability Identity Card for access to the recreation facilities.

The Disability Identity Card is issued on a one-time basis, and there is no need for an individual with a permanent disability to apply annually for a renewal of the card. An annual address verification and account update maybe requested.

## How do I apply for the Special Needs Access Program?

- Complete the 1<sup>st</sup> page of this application with your full name, birthdate and complete address;
- Sign the form in the signature of applicant portion;
- Take the form to your doctor to authorize that you qualify as having a permanent disability;
- Once your doctor has signed and included the necessary information on the form, take the application form and proof of residency (i.e. copy of utility bill or driver's license) and Photo Identification to City of Abbotsford, City Hall 3<sup>rd</sup> Floor, 32315 South Fraser Way.
- Once approved you will receive a confirmation letter from City of Abbotsford, please take the letter to either Abbotsford Recreation facility or Matsqui Recreation facility which will issue you your Disability Identity Card. This entitles you with a 50% discount for regular admissions, drop-in, tickets and membership. **Discount does not apply to any discounted admissions such as Twoonie Drop-In.**

**If you have any questions please contact the PRC Office at 604-859-3134.**

*Personal information is collected for the purposes of administering the Parks, Recreation and Culture Subsidy program only. The City of Abbotsford is authorized under Section 26(c) of the Freedom of Information and Protection of Privacy Act. The City of Abbotsford does not use or disclose personal information for purposes other than those for which it was collected, except with the consent of the individual whom the information is about or otherwise in accordance with law. Your personal information is retained only as long as necessary for the purposes of this program and in accordance with legislation. If you have any questions regarding the collection of personal information, please contact the information & Privacy Coordinator at 604-864-5575, or email [foi@abbotsford.ca](mailto:foi@abbotsford.ca).*