

**Supporting documents are required to be submitted along with this form.
For a complete list of requirements, refer to the [Guide and Submission Checklist](#) applicable to your project.**

INCOMPLETE SUBMISSIONS WILL NOT BE ACCEPTED

BUILDING TYPE *(select most appropriate category)*

- | | | | |
|-----------------------------------------|----------------------------------------|--------------------------------------------------------------------------------------------------|----------------------------------------|
| <input type="checkbox"/> Residential | <input type="checkbox"/> Agricultural | <input type="checkbox"/> Industrial | <input type="checkbox"/> Institutional |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Mixed Use | <input type="checkbox"/> Apartment | <input type="checkbox"/> Townhouse |
| <input type="checkbox"/> Retaining Wall | <input type="checkbox"/> Swimming Pool | <input type="checkbox"/> Supporting Structure <i>(i.e. detention tank, antenna, solar panel)</i> | |

APPLICATION TYPE

- New Addition Alteration Restoration Move

PROJECT DETAILS

Estimated Value of Construction: \$ _____

Brief Description of Project: _____

Is the property connected to City Water? Yes No

PROPERTY INFORMATION

Civic Address: _____

Legal Description *(if civic address not available)*: _____

APPLICANT INFORMATION

- Owner Owner's Authorized Agent *(completed Letter of Authorization required)*

Name: _____

Business Name *(if applicable)*: _____

Mailing Address: _____

City: _____ Postal Code: _____

Phone: _____ Email: _____

CONTRACTOR INFORMATION

(City of Abbotsford requires that all businesses have a valid City of Abbotsford or Intermunicipal Business Licence.)

Name: _____

Business Name: _____

Mailing Address: _____

City: _____ Postal Code: _____

Phone: _____ Email: _____

City of Abbotsford or Intermunicipal Business Licence No.: _____

TERMS & CONDITIONS: READ THE FOLLOWING PROVISIONS CAREFULLY

ADDITIONAL FEES

1. I acknowledge that any applicable development cost charges will be calculated during plan review and that the City of Abbotsford (the "City") will issue invoices to you for required upgrades or reconnection to utility services on this property. Payment of all fees is required prior to permit issuance.

COLLECTION AND RELEASE OF PERSONAL INFORMATION

2. Personal information collected within this building permit and application file is collected for the purpose of processing this application and for administration and enforcement. The City may also use the contact information contained in this application to contact you about other matters, such as information sessions or customer feedback surveys. The personal information is collected under the authority of the City's bylaws, the *Local Government Act*, and the *Freedom of Information and Protection of Privacy Act* (the "Act").
3. I hereby consent to the collection, use, and disclosure of all information, including your personal information, within this building permit and application file, and acknowledge that this information may be made available by the City to the public upon request in compliance with the Act.

WAIVER, RELEASE, AND INDEMNIFICATION

4. BY SUBMITTING THIS APPLICATION, YOU AND THE PARTY ON WHOSE BEHALF YOU ACT, ARE GIVING UP CERTAIN LEGAL RIGHTS, INCLUDING THE RIGHT TO SUE, AND ASSUMING CERTAIN OBLIGATIONS, SUCH AS THE OBLIGATION TO INDEMNIFY THE CITY.
5. In consideration and as a condition of the City granting the permit applied for, each of the Owners, the Owner's Authorized Agents (for herself and on behalf of and with instructions from the Owners and any other party on behalf of whom the Authorized Agents act), and the Applicants (if not an Owner or the Owner's Authorized Agent), jointly and severally agree as follows:
 - a. Waiver - I hereby waive any and all claims whatsoever that I may have, or may have in the future, against the City, its directors, officers, elected officials and employees (collectively, the "Releasees") as a result of the issuance of this permit or any work undertaken pursuant to this permit or for any inspection or other action undertaken as a result of this permit, due to any cause whatsoever, including but not limited to negligence or breach of any statutory or other duty of care.
 - b. Release - I hereby remise, release and forever discharge the Releasees from any and all claims, actions, demands, obligations, liabilities, costs, and expenses whatsoever, whether direct or indirect, including without limitation with respect to any damage to person or property, that I may suffer or incur, due to any cause whatsoever including negligence or breach of any statutory or other duty of care, as a result of the issuance of this permit or any inspection or action undertaken by the City as a result of this permit.
 - c. Indemnity - I hereby agree to indemnify and hold harmless the Releasees from and against any and all claims, actions, demands, obligations, liabilities, costs, or expenses whatsoever and howsoever arising, including arising out of or with respect to any damage to any person or property incurred by myself, the party for whom I act as agent, or any other party, which may in any way arise or accrue against the Releasees as a result of or incidental to the issuance of this permit.
 - d. No Representations, Warranties or Guarantees - The City has not made any representations, warranties or guarantees with respect to any matter relating to this permit or any work to be undertaken pursuant to this permit, including without limitation compliance with City bylaws or any other provincial or federal act or regulation in force in the City. I hereby agree that I will be solely responsible for ensuring that all work carried out pursuant to this permit is in compliance with all applicable City bylaws and any other provincial or federal act or regulation in force in the City. I further agree that I do not rely on the City to notify me of any defects in this application or supporting documentation and that any inspection or other actions undertaken by the City are not intended to ensure and will not ensure that any work complies with the applicable City bylaws or any other provincial or federal act or regulation in force in the City.
 - e. I agree to conform to all applicable requirements imposed by City bylaws and all other applicable provincial or federal statutes, including the *Heritage Conservation Act* (the "HCA").

I agree to the above and hereby make an application for a building permit in accordance with the information stated herein and all required supporting documents. I confirm that the information provided in support of this application is true and correct, I understand that acceptance of this application and payment of application fees does not guarantee that a building permit will be issued, and I acknowledge that the building permit application fee is non-refundable.

Applicant's Signature: _____ **Date:** _____