

HOW TO USE DIRECT2REC

Step 1 - Logging into Direct2rec.com

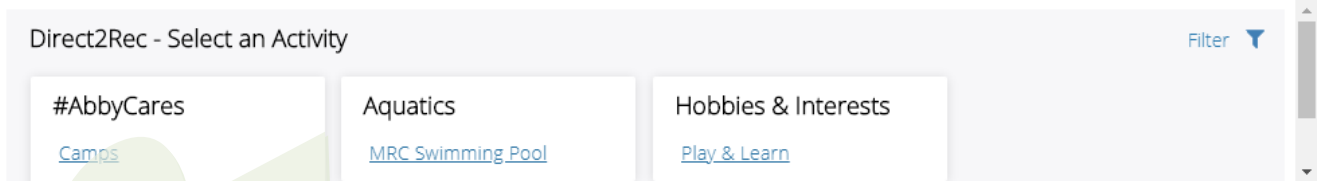
Visit www.direct2rec.com (lands on Lessons and Programs page at abbotsford.ca). This is best used with Google Chrome or Firefox browsers.

Step 2

Select the activity you would like to register for. Programs are organized into categories such as Aquatics, Hobbies and Interest, etc. Each category has sub-categories beneath it. Click on the sub-category and it will open up a new page with all the courses listed in that category.

Lessons and Programs

[View the Play and Learn REC School Parent handbook for 2020/21](#)



For a complete list of Recreation services that are operating visit, abbotsford.ca/covid19updates.

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Step 3a - Selecting a Registered course

You can search for courses by using the filters such as age, days of the week, locations and date range or code. Click on **Show courses** for details, availability, price of the course and age limits.

[← Activities](#)

Filter results by:


Age


- Early Years (0-5 Years) (5 an...

Days of week


- Sunday
- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday

Date Range





Play & Learn



CR - Play & Learn

A recreation-based program with an emphasis on imaginative play and child-led discovery. We offer a fun and safe environment for participants to learn, grow, and develop vital life skills. We follow a play-based curriculum that includes daily gymnasium or outside activities, creative exploration, crafts and circle time. Taught by experienced instructors.

[Hide courses ^](#)

REC School Skate & Gym

Age: 2 y 6 mos to 3 y 6 mos
4 spot(s) left

[Register Now](#)

\$0.00 - \$1,050.00

Every Mon, Wed
9:30am - 11:30am
Sep 14th - Jun 23rd

69 Sessions
Code 36445
Abbotsford Recreation Centre (ARC) -
ARC - Multi Purpose 7 (PS2)

[^](#)

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Step 3b - Selecting a Registered Daily Activity

If there is space available in the activity you may select the **blue REGISTER NOW** button to take you to the registration screen. If the activity is full you will see a **blue Waitlist button** and if the activity is not available you will see a **blue Call for More Information** button.

You will only be able to register starting 24 hours prior to the start time of the activity.

[← Activities](#)

MRC Swimming Pool Today

Aug 27th

Aqua Zumba ⓘ	10:00am - 11:00am	Matsqui Recreation Centre (MRC)	Call for Infor...
Length Swim ⓘ	11:30am - 12:30pm	Matsqui Recreation Centre (MRC)	Call for Infor...
Public Swim ⓘ	1:00pm - 2:30pm	Matsqui Recreation Centre (MRC)	11 spot(s) left Register Now
Shallow Aquafit ⓘ	3:00pm - 4:00pm	Matsqui Recreation Centre (MRC)	13 spot(s) left Register Now
Length Swim ⓘ	4:30pm - 6:00pm	Matsqui Recreation Centre (MRC)	FULL - Waitlist Available Waitlist

Filter results by:

Age

- Early Years (0-5 Years) (5 an...
- School Age (6-12 Years) (6 - ...
- Youth (13-18 Years) (13 - 18)
- Adult (19+ Years) (19 - 55)
- Adults 55+ (56 - 199)

Service

- AQS - Aqua Fitness
- AQS - Length Swim
- AQS - Public Swim
- AQS - Toonie Swim

Days of week

- Sunday
- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday

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Step 4

Select the blue **REGISTER NOW** to register for the program or click on the blue **Back** button to go back to course listings.

The screenshot shows the City of Abbotsford Direct2Rec website interface. At the top left is the City of Abbotsford logo and contact information (604-853-2281). A 'Login' button is in the top right. The main content area features a 'Shallow Aquafit' program listing with a 'Back' button on the left and a 'REGISTER NOW' button on the right. Below the program name, it shows the date (25-Aug-2020), time (3:00pm - 4:00pm), and 17 spots left. A 'Fees' table is displayed, followed by 'Similar Events' and 'About this class' details. A green arrow points to the 'REGISTER NOW' button.

Fees	
Admission Teen 13-17	\$4.35 <small>Tax included</small>
Admission Adult 18-59	\$6.15 <small>Tax included</small>
Admission with Active Membership	Free
Admission Senior 60+	\$4.10 <small>Tax included</small>

Similar Events	
2 sessions	Every Tue
25-Aug-2020	03:00 PM - 04:00 PM MRC Pool - Schedule
01-Sep-2020	03:00 PM - 04:00 PM MRC Pool - Schedule

About this class

- Patrons are required to pre-register for pool sessions prior to visiting the facility.
- Registration will begin 24 hours prior to each session and can be completed online or by phone.
- Patrons must arrive changed and prepared to swim, as there will be no change room access.
- Maximum # of Patrons: 32
 - 20 patrons - Shallow Aqua Fitness
 - 12 patrons - Deep Aqua Fitness
- Patrons are encouraged to bring their own equipment; however, staff will not be responsible for the handling and disinfection of personal equipment.

Matsqui Recreation Centre (MRC) [Show Map](#)
Class ID: 00041491

Restrictions

Age Restriction: 14+

Step 5

After clicking on REGISTER you will need to log into your account. Choose which family members you would like to register for this program. If you have never registered for a program or purchased a membership, you will need to create a new account (see how to create a new account).

If you have an account but have not completed the login steps or have forgotten your password, call Matsqui Recreation Centre at 604.855.0500 for assistance. Do not re-create a new account.



Login to Your Account

Login

[Forgot your password?](#)

Not a Member Yet? [Create an Account](#)

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Step 6

Make sure to read prompts before selecting the **blue Next button**. The Yellow button indicates that your spot will be held until inactive for 5 minutes.

****For family, student, SNAP or Support Worker Pricing please call 604-855-0500 to register****

The screenshot shows the registration page for 'Shallow Aquafit' on 25-Aug-2020 from 3:00pm to 4:00pm. It indicates 17 spots left and a restriction of Age: 14+. A yellow banner at the top right says '1 spot held until inactive for 5 minutes'. A progress bar at the bottom shows four steps: 1. Attendees, 2. Questions, 3. Fees & Extras, and 4. Payment. A blue callout box over step 2 contains the text: 'For Family, Student, SNAP, or Support worker pricing, please call to register @ 604-855-0500 during hours of operation.' Under 'Who would you like to book?', there are three options: 'Test Account (You)' (checked), 'Test Child' (unchecked), and 'Add Family Member' (with a plus icon). A 'Next' button is visible at the bottom right. Large green arrows point to the 'Next' button and the callout box.

Step 7

Read the Health Declaration and sign by clicking on the I understand buttons. Then click on the blue **Next button**.

Aquatics Health Declaration

The screenshot shows the 'Aquatics Health Declaration' form. At the top, it says 'Test Account'. Below is a paragraph of text: 'The City of Abbotsford will take precautions as recommended by the Provincial Health Office, the BCDCD and other governing bodies to help prevent the spread of COVID-19. These include more frequent handwashing for participants, physical distancing efforts whenever possible, and procedures for anyone showing symptoms of flu like illness.' There are ten 'I understand' checkboxes, all of which are checked. The text between the checkboxes includes: 'Patrons are expected to arrive changed and prepared to swim. All patrons are required to have a cleansing shower prior to entering the pool area. Family change rooms will be available for showers only and doors have been removed to discourage prolonged use. Water fountains are not available; please pre-fill water bottles at home.', 'There will be no access to the Men's and Women's change rooms and limited access to washrooms.', 'There will be no operators permitted. Any patron who enters the facility must be registered for the session.', 'Patrons are encouraged to leave non-essential items at home as change room lockers will not be available for use. On deck lockers will be available for storing belongings while utilizing the facility.', 'Availability of pool equipment is subject to the discretion of City of Abbotsford staff. Sharing of equipment is not permitted.', and 'At the end of the session, patrons will be required to collect their personal belongings and leave the facility immediately. There will be no change room access, so patrons should bring appropriate clothing to wear over their swimming attire.' A 'Next' button is located at the bottom right.

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Step 8 Payment


At this step you have the option to register for another program or register another family member by clicking on **Continue Shopping**. This will bring you back to the **Select a Program** page.

For payment you have the option of paying with a Credit card, Gift card or Visa/MasterCard Debit or Credit on Account.

If you have an active membership, click on this option to use your paid membership (It will indicate **FREE**). Complete your order by clicking on the blue **Place My Order** button. Registration confirmations are emailed to you and your registration is added to the class list.



Select Optional Event Extras (Required extras cannot be removed)

 Test Account





Select a FEE to pay

<input type="radio"/> Admission Adult 18-59	\$6.15 <small>Tax Included</small>
<input checked="" type="radio"/> Admission with Active Membership	Free <small>Tax Included</small>

Total **\$0.00**

Payment Method

Your credit cards

<input type="radio"/>	 ***** [REDACTED]
<input type="radio"/>	 ***** [REDACTED]
<input type="radio"/>	 ***** [REDACTED]
<input type="radio"/>	 Add a new Card

Place My Order

[Continue Shopping](#)



Order Summary

[Clear Cart](#)

Shallow Aquafit

Test Account
00041491
25-Aug-2020, 03:00 PM -
04:00 PM

1 x **\$6.15** ×
Tax Included

Payment Summary

Subtotal: \$5.86
Tax: \$0.29

Gift Card or Promo Code

[Apply](#)

Total Due Now

\$6.15

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Creating an Account (NEW USERS)

Step 1 - Not a Member yet? **Log on to Direct2rec.com**

To create an account click on the **Create an Account** link on the log in box. Complete all the fields on the pop up box and click on the **Submit** button. You will receive an email from **communication@perfectmind.com** with a password (check your spam folder). Click on the link in the email, and enter in the username and password provided in the email.



Not a Member Yet? If you previously had a membership or registered for a program and do not have a password DO NOT PROCEED. Please call MRC @ 604-855-0500 ext. 0 for assistance.

First Name *

Last Name *

Gender

BirthDay(DD)* Month * YYYY*

Email *

Login credentials will be sent to the email provided on this form once you click submit.

Primary Phone *

Street

City

Country/Region

State/Province

Zip/Postal Code

City Hall

Already have an Account? [Login Here](#)



City of Abbot... 11:56 AM to me

Dear |

Welcome to City of Abbotsford.

Your Login Information is:

User Name:

Password: rt79rji

Visit us now at: <https://abbotsford.perfectmind.com/>

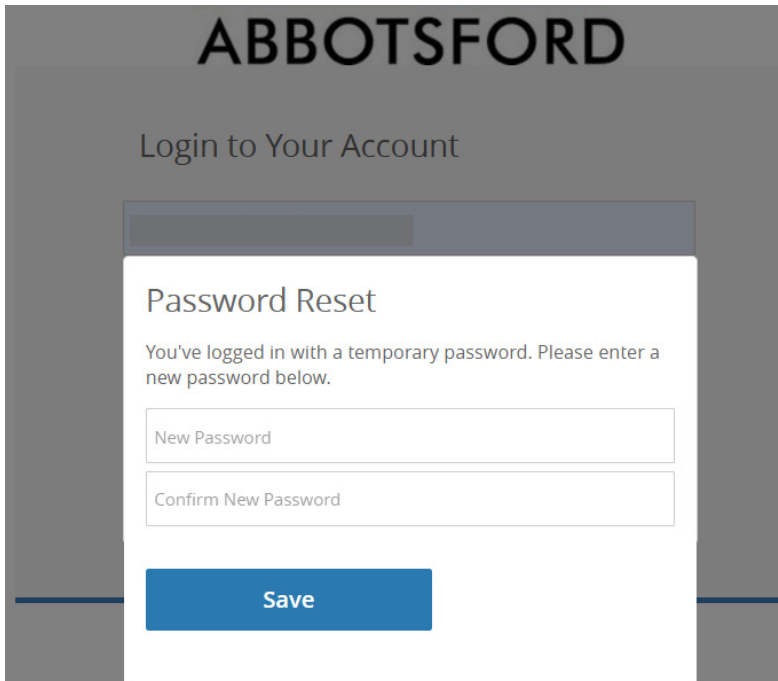
You can change your profile information on the following page: <https://abbotsford.perfectmind.com/MyProfile/Contact>

Regards,
City of Abbotsford

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Step 2 - Manage your account

From here you can reset your password and update your account with additional family members, important info and add financial information and view schedules, transactions and activity outcomes under **My Profile**.



The screenshot shows the City of Abbotsford login page. At the top, it says "ABBOTSFORD" in large letters. Below that is "Login to Your Account". A modal window titled "Password Reset" is open, containing the text: "You've logged in with a temporary password. Please enter a new password below." There are two input fields: "New Password" and "Confirm New Password". A blue "Save" button is at the bottom of the modal.


 City of Abbotsford
604-853-2281

[My Profile](#) [Schedule](#)

Family Member Detail

[Edit](#) [Manage Login](#) [Add Family Member](#) [Buy Membership](#)

General Information

First Name: Jane
Last Name: Doe
Age: 51
Gender: 
Birthday: 22-Sep-1968

Contact Information

Primary Phone Type: Home Secondary Phone Type: Mobile
Primary Phone: 604-777-1234 Secondary Phone:
Email: Janedoe@gmail.com Mailing:

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Step 3 - Add Financial Info

For quick and convenient check out, you can add a credit card to your account. Click on your main contact person, click on Fiance Info and then New. Enter your information, then save.

My Profile ▾ Schedule

Save Cancel

Finance Info

▼ Detail

Type: Credit Card Status: Valid

Default: Times Failed: 0

Share With Account:

Share With Account Info: By checking the shared with account box above you agree that all account members can use this credit card.

Notes:

▼ Credit Card Detail

*Credit Card Type:

*Card Holder Name:

*Credit Card Number:

Billing Address: [Copy Address from Parent](#)