

Position Vacancy

Applications are invited for
the position of

Utility Person - Roads

Full-Time Position
Schedule B

Engineering Operations
Rate of Pay: \$20.42 - \$24.03 (2010 rates)

POSTING #C10-102

Job description for this position is attached

To apply, please submit one of the following (detailing education and experience):

- a COMPLETED application for Internal Posting form;
- a resume, or
- an online application (you must complete the application form in detail or attach your resume in Word or .txt format).

**by 5:00 p.m., Thursday, September 9, 2010
to Human Resources**



For queries regarding the status of your application,
please contact 604-864-5527 or Local 5527

CITY OF ABBOTSFORD

CLASS SPECIFICATION

CLASS TITLE: Utility Person (Roads)

DATE: May 28, 2004

1. NATURE AND SCOPE OF WORK:

This is semi-skilled work in the repair, maintenance and construction of City roads sidewalks, intersections and bicycle paths. An employee of this class works under the direction of a Supervisor in establishing and carrying out roads repair, maintenance and construction duties to meet the Master Municipal Construction Document standard. In addition, the incumbent maintains accurate records and inventories. The duties may involve the utilization of specialized skills.

Performance is evaluated by a Supervisor in terms of completion of scheduled assignments, adherence to safe work practices, technical expertise and effective performance of duties.

2. ILLUSTRATIVE EXAMPLES OF WORK:

Checks and inspects, services, maintains and performs repairs on roads infrastructure.

Maintains a clean, safe work area and ensures compliance with all safety regulations.

Assists in and provides direction to others engaged in road, curb and sidewalk construction and general maintenance.

Assists Works Supervisors as assigned.

Performs other related duties as required.

3. REQUIRED KNOWLEDGE, ABILITIES AND SKILLS:

Thorough knowledge of the methods, practices, materials, tools and equipment used in the infrastructure and repair of roads and drainage systems.

Ability to exercise independent judgement in quickly and accurately performing a variety of skilled and semi-skilled manual tasks in repairing, maintaining and constructing City roads.



3. REQUIRED KNOWLEDGE, ABILITIES AND SKILLS Cont'd:

Thorough knowledge of relevant occupational hazards and proper safety practices.

Ability to maintain accurate records and inventories and prepare written and verbal reports.

Ability to carry out oral and written instructions which may be accompanied by written plans.

Ability to interpret blueprints and City plans.

Ability to set grades according to construction lay out.

Ability to respond to emergencies requiring the use of considerable independent judgement.

Ability to establish and maintain effective working relationships with the public and other contacts.

Skill in the use and maintenance of tools and equipment used in the work.

Physically capable of performing the essential duties required under this classification.

4. REQUIRED QUALIFICATIONS AND EXPERIENCE:

Completion of Grade 12.

Completion of post-secondary courses in public works and roads at a recognized college, trades school, BCWWA or similar organization including Introduction to Public Works Operations and Roadworks I

A minimum of 1 year experience in road construction.

5. REQUIRED LICENCES, CERTIFICATES AND REGISTRATIONS:

Valid B.C. Driver's Licence (Class 3 with Air)